

Approved 04/11/2024

**I. CALL TO ORDER:** The meeting was called to order at 6:30 pm at the Fremont Town Hall Basement Meeting Room. Present were Select Board members Gene Cordes and Roger Barham; and Town Administrator Heidi Carlson. FAA President Jonathan Collins was also present. All rose for the Pledge of Allegiance. As the internet came back just before meeting time, the meeting was live broadcast by Bill Millios on FCTV and livestreamed on Vimeo.

## II. ANNOUNCEMENTS

1. All Town buildings have been without phone and internet all day, but it was restored within the past hour. Anyone needing services at the Town Hall can call Heidi Carlson at 603 418 4416 if you cannot get through on the Town Hall lines. As we are able, we will continue to update the website. Currently only the Select Board's Office is open. Friday's schedule will depend on the phone and internet capabilities.

Current Road CLOSURES include Main Street at Walker Lane and Folsom Meadow. There are several roads down to one lane with barricades or cones. Travel is difficult throughout the area. Please use caution especially after dark. There are issues at Shirkin and Leavitt intersection, Old Ridge Road and Wildwood Drive. Many other areas are barricaded for low wires or trees. Crews are working as quickly as possible to get service restored. The Town's EOC has been operational all day at the Complex, road crews are out, and our EMD has been in close contact with Eversource and the State EOC about resources. This is anticipated to be multiple days for restoration. No estimates have been provided yet.

2. An Open House for Neal Janvrin's retirement will be held tomorrow afternoon at the Ellis School Gym from 4:30 to 7 pm. A presentation will be made at 6:00 pm. The Public is welcome to drop in at any time. If power has not been restored to Main Street, the Open House will move to the Town Hall.

3. The Rabies Clinic is scheduled for Saturday April 13 from 8:30 am to 1:00 pm at the Fremont Highway Shed. It is open to the public.

4. Earth Day Cleanup begins April 22 and continues through Bulky Day. Blue bags will be available shortly. Bags can go in your toter or be dropped off at Bulky Day on May 18<sup>th</sup> at the Highway Shed between 8 am and 12 noon.

5. Spring DRUG TAKEBACK will be held at the Fremont Safety Complex, 425 Main Street in Fremont on Saturday April 27 from 10:00 am to 2:00 pm. Drop off unused and unwanted medications for safe disposal.

6. The Town-wide Yard Sale will be held on Saturday May 4, sponsored by the Parks & Recreation Commission. Registration forms are available on the Town website. Registration deadline is Friday April 26 at 12 noon to the Select Board's Office.

7. Bulky Day will be held on Saturday May 18 from 8 am to 12 noon at the Highway Shed. More information will be posted shortly. Danville Road is planned to be one way during the hours of the event.

8. We currently have vacancies on several boards and committees and are looking for interested residents (and you must be a registered voter). This includes the FCTV Committee, Planning Board, Zoning Board of Adjustment and Parks & Recreation Commission. Reach out to the Board directly, or to Heidi Carlson for more information.

## III. LIAISON REPORTS

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**Road Study update:** Steve Keach and Leon Holmes have time scheduled to meet on Friday April 12. Carlson had a conversation with Keach after the Board's last meeting regarding the PCI information Barham was looking for. Keach explained and will further follow up with the Board once more progress is completed, that he is not in favor of PCI in this instance because it only looks at the condition of the pavement. He is planning a more in-depth look at our roads because many of them being studied were built in the 1980's and 90's without the same oversight we have today, and the base material in the roadbed, drainage structures and pavement quality are all important. He feels that PCI may be a better measure some years from now when more have been rebuilt to the current standard.

Keach will further review this with the Board at a future meeting. Carlson will get a copy of the original RFP and KNA's proposal to Barham. Barham will follow-up with Steve Keach in the interim.

#### IV. APPROVAL OF MINUTES

Barham moved to approve the minutes of 28 March 2024 as written. Cordes seconded and the vote was unanimously approved 2-0.

#### V. OLD BUSINESS

1. Carlson circulated an updated job description for the full-time maintenance supervisor position and the Board was supportive of this exchange in the FT versus PT position for the supervisor. The current posting will be edited as soon as possible.

2. Martin Road Bridge – Bids are due Friday April 12, 2024 at 10:00 am. A Board meeting is posted for this time for the Board to accept bids and open them publicly. Stantec will also be on hand for this, and the bids will simply be opened and read aloud. Stantec will then process them, check calculations, etc before coming back to the Board for follow-up.

Carlson is working on the State's required documentation for the first reimbursement from the Bridge Aid Program.

3. There were no questions on the March 29 budget report circulated last week.

4. Dan Tatem is scheduled to meet with Leon Holmes and Roger Barham on Thursday April 11, 2024 on site at South Road to review the culvert.

5. There was some discussion about preparation for Open House on Friday and who would make presentations. The draft will be circulated to Board members to put together in a format comfortable for them to read from tomorrow.

6. Carlson advised that wage letters have been distributed to all employees for the new pay rates voted with the budget, and new rates have been entered into the payroll software.

#### VI. NEW BUSINESS

1. Cordes read aloud the items on the Consent Agenda:

- |                            |   |
|----------------------------|---|
| a. Regular Veterans Credit | \$750.00 reviewed and ready for approval: |
| Mark & Kathy Hassenpflug   | Parcel 03-002.002.49B                     |
| Robert L George Jr.        | Parcel 03-002.002.43B                     |

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b. Manifest to document destroyed check # 75537 (destroyed by Post Office meter and returned to Town in pieces) in the amount of \$117.87 to Comcast and reissued in check #75569 for the same amount. Both checks were dated 03/29/2024.

Barham moved to approve the Consent Agenda as read. Cordes seconded and the vote was unanimously approved 2-0.

2. The Board reviewed the folder of incoming correspondence to include Xfinity programming change letter; JSJ Auctions letter for spring State auction process was circulated to Department Heads with a note to get any information back to Carlson by 04/24/2024 for Board review/approval 04/25/2024 for disposal of any Town equipment; email from Margaret Byrnes re: Legislative Policy Committee if anyone else wants to participate.

## VII. WORKS IN PROGRESS

1. The Town's Mosquito Control program begins April 1, 2024 when crews from Northeast Vegetation and Mosquito Control will begin surveying for mosquito larvae. Sites include wetlands, marshes, drainage ditches, catch basins and floodwater areas. When found, crews will apply larvicides to control mosquito larvae. Larvicides permitted for use include:

Cocobear (Coconut & Mineral Oil)-EPA Reg. 8329-93  
EVA-2 (Mineral Oil)- EPA Rev 70589-1  
Vectolex FG (Bacillus sphericus)-EPA Reg. 73049-20  
Vectolex WSP (Bacillus sphericus)-EPA Reg 73049-20  
Vectobac G (Bacillus thuringiensis israelensis) EPA Reg 73049-10  
Altosid P35 (Methoprene)-EPA Reg. 89459-95  
Natular G (Spinosad)-EPA Reg. 8329-80

Treatment will depend on surveillance data, weather conditions and precipitation. Surveillance and treatment will continue through November 2024. All residents requesting no treatment on their property can do so in writing to Northeast Vegetation and Mosquito Control, 63 Epping Street, Raymond, NH 03077 or online at <https://www.northeastvmc.com.no-spray>. Residents requesting a survey of mosquito breeding on their property can do so by email at [fremont@northeastvmc.com](mailto:fremont@northeastvmc.com).

In the event of detection of Eastern Equine Encephalitis, West Nile Virus, or other arboviruses in mosquito populations, emergency adulticiding may be performed at schools, parks, and recreation areas. This will be determined by surveillance data, and in consultation with Town officials and NH DHHS. Notification will be given before these properties are treated.

Northeast Vegetation and Mosquito Control                      63 Epping Street, Raymond, NH 03077  
Phone: 603 255 3782              Email: [fremont@northeastvmc.com](mailto:fremont@northeastvmc.com)              [www.northeastvmc.com](http://www.northeastvmc.com)

2. Cordes read aloud the notice announcing the Public Hearing next week: The Public is invited to attend a Select Board Public Hearing on April 11, 2024 at 7:30 pm at the Fremont Town Hall, 295 Main Street in Fremont NH, in the basement meeting room to discuss changes to the Town's Fee Schedule. The changes include:

Generators and Fair Ground Electrical Permits \$100.00  
Food Permits \$50.00  
Tent Permits \$50.00  
Change of Tenant Application Form \$40 plus \$65 per inspection as required (formerly called Fit Up Permit Fee)

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Written comments can be submitted up until 12 noon the day of the hearing in person (Select Board Office, 295 Main Street, Fremont); by mail (PO Box 120, Fremont NH 03044-0120); or email to [hcarlson@fremont.nh.gov](mailto:hcarlson@fremont.nh.gov). Posted: 22 March 2024 Published: 27 March 2024 Union Leader

At 6:55 pm FAA President Jonathan Collins & Vice President Dana Galvin met with the Board for some spring field updates. Cordes thanked them for coming in this evening and lauded the success of FAA programming over many years in this community.

Collins said that their vision is that children here will always have a place to play sports. They reviewed some of their current status with regard to recruiting new Board members and families (coaches and children) to the various programs and stated they are in a growing phase. There are many new Board, members and coaches, and they still need more, trying to get the younger crowd involved. It is noted they need more parents to be involved to keep programs running.

There was discussion about the relationship with the Town and fields maintenance and how we can best work together.

Cordes asked what was being planned for advertising that is placed on Town property and how the funds are used. It was noted their registration/participation fees are about in the middle compared to other towns. They said they have shifted from putting sponsor names on tshirts and uniforms to doing the advertising on 3x5 banners posted at fields during the seasons. With the funds raised, they purchase equipment, gear, and noted they just bought a new paint machine for the lines. They also cover their costs such as insurance, league fees, umpire fees, upgrading equipment, helmets, soccer and baseballs, and other gear. They are required to keep their cash flow under \$50,000 per year as an IRS registered 501 (c) 3 organization.

They did discuss with the Board a future goal of establishing some lighting at the fields to be able to extend the field day in the fall. They have more kids than can fit on the fields in the hours of daylight after school. With some lighting options (considering temporary and permanent) they could extend the play time for older kids. The Town's desire to maintain good relationships with our neighbors was discussed. Carlson indicated that the Town undertook about \$25,000 worth of electrical infrastructure work a few years ago to lay the base for future lighting. Collins said that the FAA membership has several people that have resources that would be able to assist in this work, and the FAA was asked to start looking at options and put something together. Carlson will work on getting them the information about what has been done.

Carlson advised that the water in the buildings would be turned on in the next two weeks. Porta potties may be delivered within that same timeframe. There are some items on the fields that need to be looked at and Carlson and Collins will communicate shortly about how best to work on these projects.

They were thanked for their time and Collins and Galvin left the meeting at 7:36 pm.

#### **IX. NON-PUBLIC SESSION NH RSA 91-A if needed**

The next regular Board meeting will be held at 6:30 pm on Thursday April 11, 2024. With no further business to come before the Board, a motion was made by Barham and seconded by Cordes to adjourn the meeting at 7:38 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson, Town Administrator