

FREMONT BOARD OF SELECTMEN

02 AUGUST 2012

Approved 08/16/2012

The Board's meeting was called to order at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Annmarie Scribner, Greta St Germain, Brett Hunter; and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

At 6:00 PM the Board was presenting the Boston Post Cane to Cecile L. O'Connell. Present were her family members Elaine O'Connell Bradley, Gail O'Connell, Danny Bradley, Gary Bradley, and Town Historian Matthew Thomas. This is a tradition by the Town given to Fremont's oldest citizen. The proclamation was read by Selectman Scribner, the proclamation and cane were presented to Mrs. O'Connell. Pictures were taken by family and Selectmen. Her daughter read Cecile's history. The Board thanked the family for their participation.

School Board Member Andy Kohlhofer came into the meeting at 6:45 PM. He discussed the request by the Board of Selectmen for payment schedule and reported that the new financial administrator is closing the books and will get this report to the Board. He recommended that a shelter committee be formed to look into having the school as a shelter and they need to set up a generator committee also. There was a discussion of also setting up a grant writing committee. Kohlhofer was thanked by the Board and left the meeting at 7:00.

Nicole Cloutier and LeeAnne Hatch came into the meeting and at 7:05 pm motion was made by St. Germain to enter into non-public session pursuant to NH RSA 91-A:3 II (c) to discuss an issue at the Parks and Recreation Department. The roll call vote was approved. Scribner-yes; Hunter-yes; St. Germain-yes.

At 7:16 pm motion was made by St. Germain and seconded by Hunter to return to public session. The roll call was approved: Scribner-yes; Hunter-yes; St. Germain-yes. There were no decisions made. Selectmen indicated they discussed a situation at summer camp.

Cloutier and Hatch left the meeting at 7:16 pm.

At 7:20 pm Tax Collector Kathy Arsenault came into the meeting. First Arsenault wanted to go through the Tax Collector 2013 budget changes that she is requesting. The recording fees line does not enough funds appropriated and that in this line the revenue offsets this expense. The amount for identifying mortgagees every year is different due to the change in amount of people whose property is going to lien. This is required to be searched by law to protect the Town. These are the only 2 increases to the Tax Collector's budget. Scribner suggested she transfer money from another accounts to cover this year's spending.

At 7:25 pm motion was made by Hunter to enter into non-public session pursuant to NH RSA 91: a: 3 II (c) to discuss tax property hardship issues. The roll call vote was approved: Scribner-yes; Hunter-yes; St. Germain-yes.

At 7:35 pm motion was made by St. Germain and seconded by Hunter to return to public session. The roll call was approved: Scribner-yes; Hunter-yes; St. Germain-yes.

A motion to grant a partial interest abatement for Map 01-074 was made by St. Germain. This was seconded by Hunter. The vote was unanimous 3-0.

A motion to grant a partial interest abatement for Map 02-162 was made by St. Germain. This was seconded by Hunter. The vote was unanimous 3-0.

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Payment arrangement agreements on properties at 07-117.002, 01-074 and 02-129 will be updated for the 2013 tax year. Selectmen signed deed waivers for parcels 07-117.002 and 01-074.

Arsenault was thanked by the Board and left the meeting at 7:40 pm.

OLD BUSINESS

1. Selectmen reviewed the minutes for 19 July 2012. Motion was made by Hunter to approve them as written. St. Germain seconded and the vote was approved 3-0.
2. After discussion the Board decided not to fill the clerical assistant position in the Town Clerk's Office, based on revenue.
3. The agreement letter for the Andrew property on Rogers Road intersection was reviewed and St Germain moved to compensate Mr Andrew \$1,000.00 for this land. This was seconded by Hunter and the vote was approved 3-0.
4. Scribner provided an update on cable information and said that Bob Grimm needs to be placed on the agenda of the Board's August 30 meeting. The time still needs to be set.
5. A letter to the People's United Methodist Church regarding a tax exemption letter was reviewed by the Board and signed, denying the current year's tax exemption for first issue, granting it as of the second issue tax bill.
6. The Board wanted to revisit and review the QuickBooks voided/deleted transaction summary at their next meeting as they have questions for Carlson regarding this summary.
7. The letter thanking Timothy Lavelle for his services was signed by the Board.
8. A recommendation from the Fremont Planning Board to issue a Cease & Desist order on Map 05-035 (Seacoast Farms) based on failure to submit an application for amendment to the existing site plan was discussed. A motion was made by St. Germain to proceed with this order. This was seconded by Hunter. The vote was unanimous 3-0. Nygren will contact Attorney Ryan's office tomorrow to proceed with this order being served.

NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$24,907.80 and accounts payable manifest \$559,328.10 for the current week dated 03 August 2012. A motion was made by Hunter to approve these manifests. St. Germain seconded and the vote was approved 3-0.
2. Selectmen reviewed the folder of incoming correspondence and bills for payment on 17 August 2012.
3. Cooperaage Forest manifest #2012-015 CFE in the amount of \$220.00 covering town administration fees for three manifests (2012-013 through 2012-015 totaling \$120); and reimbursement of Road Agent inspections fees to the Town (\$100) was signed by the Selectmen.
4. Cooperaage Forest manifest #2012-016 CFE in the amount of \$15,592.51 covering final site work completed by Dzioba Construction was signed by the Selectmen.

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5. The Town Clerk has advised that her office will be closed on Monday August 13, 2012.
6. The Tax Collector has posted new hours which begin on Thursday August 23, 2012. The new hours are Thursday evenings from 6:00 to 8:00 pm.
7. The Board reviewed a letter from Bob Meade to consider the change in inspection fee paid to the substitute Building Inspector from current \$25 to \$30 per inspection. St Germain moved to deny the request. Hunter seconded and the vote was approved 3-0.
8. The first WNV-positive mosquito has been identified in Manchester for 2012. Information has been posted to the Town's website.

The next regular Board meeting will be held on Thursday August 16, 2012.

With no further business to be brought before the Board, motion was made by Hunter and seconded by St. Germain to adjourn the meeting at 8:25 PM. The vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk