



*Town of Fremont, New Hampshire*

HIGHWAY DEPARTMENT

Excavation Permit Application

Permit Procedure

1. Applicant must obtain a signed and numbered permit before starting any work in the field.
2. Application FEE is \$100.00 and is required at the time of application. Make checks payable to the "Town of Fremont, NH"
3. You may mail or deliver the application to the Town of Fremont Highway Department: in care of the Selectmen's Office at the Town Hall, 295 Main Street, Fremont NH. Mail to: PO Box 120 Fremont NH 03044-0120. Call Road Agent Mark Pitkin for questions at (603) 300 7429.
4. Contractor shall provide 24-hours prior notice before work is to begin so adequate inspection can be arranged.
5. All excavation shall be properly backfilled, compacted, and paved areas temporarily patched at the completion of work. In no case shall an open excavation be left overnight unless specifically waived by the Town's Road Agent. All temporary patches shall be of an acceptable cold patch material, and all permanent patches shall be of acceptable hot asphalt concrete mix.
6. Contractor then has 10 days to return the permanent patch completion portion of this application to the Highway Department. (See reverse)
7. Contractor is encouraged to obtain a copy of procedures and specifications for the street excavation from either the Highway Department or Town Offices.
8. The Town may require that a performance bond be posted. See any permit conditions that may be attached. \$500 performance bond minimum
9. At no time will the road be closed.
10. A certificate of insurance shall be provided, naming the Town as an additional insured, in the following minimum limits: A. Commercial Vehicle Policy of not less than \$1,000,000 covering all vehicles used in the course of the work, including owned, non-owned and hired (Subject to the following limits): i. Bodily injury, including accidental death - \$500,000 each person; ii. Bodily injury, including accidental death - \$500,000 each occurrence; and iii. Property Damage - \$1,000,000 each occurrence; and B. Workers Compensation Insurance in an amount prescribed by law.

Application Information

DATE OF APPLICATION \_\_\_\_\_ UTILITY OR PURPOSE \_\_\_\_\_  
NAME OF APPLICANT \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
street city or town state zip  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_

Excavation Information

STREET ADDRESS OF EXCAVATION \_\_\_\_\_  
SIZE OF EXCAVATION \_\_\_\_\_ DEPTH OF EXCAVATION \_\_\_\_\_  
PERMIT FEE \$ \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_ BOND FEE \$ \_\_\_\_\_ CHECK # \_\_\_\_\_  
SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

CONDITIONS ATTACHED IF CHECKED DIG SAFE PERMIT # \_\_\_\_\_

\_\_\_\_\_  
Road Agent  
(Authorized signature)

\_\_\_\_\_  
Excavation Permit Number

NOTE PERMIT NOT VALID WITHOUT AUTHORIZED SIGNATURE AND PERMIT NUMBER

## SKETCH OF EXCAVATION SITE

Please show nearby landmarks (e.g. building w/address, utility pole, fire hydrants/cisterns, roads, streets, sidewalks, trees, fences, etc.), the size, and location of excavation. Additional sheets or plan may be attached

### PERMENANT PATCH COMPLETION

PERMIT NO. \_\_\_\_\_

TYPE OF PATCH MATERIAL \_\_\_\_\_

NUMBER OF LIFTS AND THINKNESS. #1 \_\_\_\_\_ #2 \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_

Town use only below

### COMPLETION INSPECTION

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_

### 30-DAY INSPECTION

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_

### 1-YEAR INSPECTION

INSPECTOR \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATE \_\_\_\_\_ REASON \_\_\_\_\_