

**FREMONT BUDGET COMMITTEE MEETING**  
**Fremont Town Hall**  
**295 Main Street**  
**Fremont, NH 03044**  
**November 19, 2014**  
**7:00 PM**

**I CALL TO ORDER**

Chair Mike Nygren called the November 19, 2014 Budget Committee meeting to order at 7:00 PM on the main floor of Fremont Town Hall.

Present were: Budget Committee members Mary Anderson, Gene Cordes, Greg Fraize, Neal Janvrin, Mark Kidd, Pat Martel, Mike Nygren and Tyra Vargas.

Members of the public included: School Superintendent Betsey Cox-Buteau, School Financial Administrator Susan Penny, Michael Rydeen, Jennifer Brown, Leon Holmes, and Brittany Thompson.

**II. APPROVAL OF MINUTES**

*Neal Janvrin made a motion to approve the minutes of October 8, 2014 as written. Mark Kidd seconded the motion. Motion passed 8:0.*

*Mary Anderson made a motion to approve the minutes of October 22, 2014 as written. Neal Janvrin seconded the motion. Motion passed 7:1 (abstention from G. Fraize).*

*Mary Anderson made a motion to approve the minutes of November 12, 2014 as written. Mark Kidd seconded the motion. Motion passed 7:1 (abstention from M. Nygren).*

**III. REVIEW OF SCHOOL BUDGET**

Ms. Penny and Dr. Cox-Buteau provided answers to questions that the Budget Committee previously emailed.

1. Line 52: the increase was due to a new out-placement facility. The amount was paid directly to the out-placement facility. Federal aid/grants could not be used to pay for an out-placement. There was Medicaid reimbursement.
2. Line 48 (tuition line): legal steps that were taken to reduce cost included the following. There was counsel review of the history of the tuition contract with Sanborn. It was past the statute of limitation, but an outside group of people could take action. An MOU was drafted to clarify Special Education services that should be paid for. The School Board voted that the District would no longer pay for 504 (regular education) services. Sanborn had billed Fremont for these costs in the past. This issue might come before the Commissioner if Sanborn did not sign the MOU due to disagreement between the Boards. A copy of the tuition contract would be made available (online).
3. Line 125: The cost was based on potential changes in an IEP. There was an ongoing review of IEPs and to be sure student needs were being met and money was budgeted for anticipated need (this was all that could be publicized).
4. Line 229: the need for the increase in the legal line (\$45,000) was for the negotiations on the two current CBAs and for the Sanborn tuition issue. Dr. Cox-Buteau noted that they were using a less-expensive lawyer now. Mr. Nygren said that money could be saved by not having lawyers attend CBA negotiation meetings. He felt that the School Board should be doing negotiations without a lawyer in attendance. Ms. Anderson wanted to see collective bargaining costs from two years prior; she was concerned about the 200% increase in legal fees for collective bargaining (and tuition contract).
5. Line 243 included salary adjustments for: the Principal, Assistant Principal, Special Services Coordinator, Building and Grounds Director, O/T, P/T, Speech, Psychology, and Building Coordinator. This line could be used for COLA or for opportunities for raises based on performance. Money got distributed to salary lines in the budget. Ms. Anderson said that a "moving target" budget was hard to follow.
6. Line 252: This was a condition of employment. There were two positions in that line. Ms. Anderson thought that \$2500 apiece for professional development was generous; Ms. Penny said it was common.
7. Line 255: The last year for the SAU lease was in the FY15-16 budget. There was an idea of moving the SAU to the modular after the lease was up if there was space at that time. The lease cost was \$21,000/yr.

Committee approved on December 3, 2014

November 19, 2014

8. Line 258: A contracted service person maintains the site.
9. Line 348 and 349: the District was in the final year of a 3-year transportation contract. The contract was for 8 busses at a certain amount per day. 75% was for the elementary school and 25% was for the high school. Ms. Anderson was concerned about empty busses and, as per the current contract, not being able to reduce the number of busses due to decreased enrollment. Mr. Nygren suggested, when negotiated, that the transportation company consider running the route backwards, which would help the 45-minute limitation being on the bus.
10. Line 430: breakdown of grants was difficult since a lot was unknown, so estimates were done. Ms. Penny distributed a list of grants (see attached). Sequestration was cutting back up to 12%/year.
11. Line 1: Teacher Salary Line: there were no adjustments for Step raises based on the Evergreen Clause. Lane changes were budgeted (e.g. moving up to Masters, Masters +30, etc.).
12. Line 4: Tutors: The new Tutor line item was needed in an effort to make things correct. 504 Plan tutors were never budgeted separately (they were either paid in the 1200 line but should have been in the 1100 line).
13. Line 8: Health Insurance increases ranged from 16 % for one person and the rest of the plans were increased 3-6 %, asking the line increase by 13%. Ms. Penny clarified that there was an increase of two family plans. Ms. Anderson would like to see a breakdown of plans (family, single, etc.) in the future. There were new members to dental insurance. Life insurance increased about 5% last year; this was not included in the budget last year, so an increase was built in this year's budget and also for next year's.
14. Line 18 was Seacoast School of Technology. There was one Fremont Senior attending SST this year and there were no projections of students attending SST next year. Ms. Penny said it was up to the town where the student lived to pay for SST education. Sanborn did not reduce the tuition for students who attend SST. Ms. Anderson said, based on her experience, that the State reimbursed tuition and transportation for students attending vocational school. She suggested the School District look into this.
15. The grant-funded Curriculum Consultant was working on a textbook replacement plan. There was a textbook inventory. Ms. Anderson was concerned with having old books especially for math and science. Dr. Cox-Buteau said that they were avoiding buying Science textbooks yet until the Next Generation Science would most likely be approved. Books were approved by the Board but were not purchased. There was work being done for math curriculum.
16. The large increase in workbooks was due to an increase in Everyday Math. Mr. Safina would find out about this increase. There would be a budget transfer for the grade 7 and 8 math workbooks that were purchased.
17. Line 31: has decreased in the last 3 years because in FY12-13, the Case Manager left and was not replaced and in FY13-14 and was replaced with an Interventionist.
18. Line 34: the 19 aides (FY15-16) were driven by student IEPs. Last year there were 17 aides. 19 aides were projected for next year as well.
19. Line 46: Fremont had to pay for services for Charter School students with IEP needs.
20. Line 52: increase of over \$100,000: out place of \$109,000 for one child that needed to be placed out of district.
21. Line 201: the 9.09% increase was a negotiated increase in salary for one staff member (after a year's evaluation). The position was still under-paid. Ms. Anderson expressed concern about the \$5,000 raise when other Town employees were not getting raises and Departments had to do without.
22. Line 240: 16% increase (another salary increase of \$5,000). It was noted that teachers in Fremont were paid below the State average and the School Board wanted to stabilize positions/provide competitive contracts to keep people working in the District.
23. Line 254: The new request of \$7,300 was for disaster recovery/hosting fee (for server retention). This was an annual cost for going from "hosting to the Cloud". ADS software was used.
24. Line 302: There was an \$6,700 increase which included "Edvation" (\$4,995) which was for teacher evaluation and professional development database. The second was for Verizon data plans for iPads used for emergency plans.
25. Line 328: the \$6,000 increase included woodchips for the playground primarily.
26. Line 339: the request for maintenance uniforms was to address the 5-year old uniforms currently being used.
27. Line 343: the building improvements of \$2295 was for the roof. This was the difference between the \$15,085 that was actually paid for the roof and the \$12,790. The other is being paid out of the trust fund. It was ok to go over this line if the maintenance trust fund was funding it.
28. Line 344: Radios for security: 2-3 two-way radios were ordered every few years for use at recess duties, in the modular's, bus pick-ups/drop offs. There was no security team.

29. Line 346: A prioritized list of the \$75,024 new requests was distributed (see attachment). A new tractor was not on the list. This cycle was never in the budget before; replacements used to be done when things broke down, not beforehand. The bulk of the cost was the A/C unit.
30. The current balance in the expendable trust fund was about \$38,000. There would be one more request for the roof of about \$12,790 and the two electrical panels would take out about another \$10,000.

The default budget would be available to the Board on December 16 but copies would be given to the Budget Committee. FY15-16 revenue projections were distributed (see attached).

New Spanish Teacher position. In light of the fact that the District did not want to have large class sizes, etc., she felt there should be adjustments/accommodations. Mr. Fraize said that a Foreign Language program was a priority in the Strategic Plan. Ms. Anderson said that, If staff stayed the same, class size would be reduced to about 14. State minimum standards state that schools should strive to achieve class sizes of 20 or fewer for grades K-2; of 25 or fewer in grades 3-5; and of 30 and above in grades 6-12 (though she felt that was high). She said there were other needs in town (extra police officers, a fire truck, etc.) and she felt that something had to give. Mr. Fraize said the Board tried to ask only for what was needed and to separate the high school costs so that Ellis School would not be short-changed. Ms. Anderson said that class sizes were reasonable now and felt that taxpayers would not vote for teacher contracts. She thought people should work together to this end. She said the Budget Committee wanted to support teacher salaries. Mr. Fraize said there was a lot of community support to keep teachers at Ellis and keep class sizes low. Ms. Anderson said that people voted with their pocketbooks and other Departments had goals. She felt that the Budget Committee was put in a position to have to make cuts in order to try to pass the teacher contracts. Mr. Nygren agreed that teacher contracts had to be passed but he hoped that there would be the 2% that was to be used for asbestos removal; he felt that 2% would have helped the Budget Committee "sell" the teacher contracts. He noted that the District actually had a windfall of about \$200,000 that they were not paying this year. He felt that the Superintendent might need to convince the School Board and PTA in some cases that a staff could not be added at this time in order to make it more likely for CBAs to pass. He felt that the bussing was archaic.

Ms. Anderson noted that in 2001-02, Fremont was below the state average cost per pupil for elementary; now, Fremont was above the state average. She felt that the Budget Committee had supported the School District over the years but now she felt that the District should support the Budget Committee in having a more reasonable budget. Teachers in Fremont were falling behind in salaries. Mr. Cordes agreed that it was hard to retain workers if they were underpaid. Mr. Fraize would mention this to the Board.

There was discussion about taking the asbestos cost out of the "contingency" fund or not. Sampling of the tiles would be done soon and if there was no mastic in the tiles, there would be a savings of \$10,000-\$15,000.

The \$33,000 in Miscellaneous on the FY15-16 Projected Revenue sheet was the HealthTrust refund to help reduce the tax rate. The \$50,000 was an estimate by HealthTrust for what the District should get next year.

Follow-up questions included: 3 prior years of CBA expenses, a copy of the Sanborn tuition contract, and hat grades were in each room in the school plan. Information about class sizes was distributed.

There was a discussion of what the Budget Committee preferred to see regarding budget transfers. The School Board had requested the Budget Committee vote on this. Past Budget Committees wanted to see transfers. Mr. Nygren said past School Boards had trouble providing correct data; there has been better transparency and cooperation in the past few years. It was suggested that the SAU continue their routine now and change for next year. It was agreed that doing transfers required a lot of extra work. Ms. Martel mentioned the benefit of doing budget transfers in the District where she works. The school representatives were asked to attend the December 10<sup>th</sup> meeting.

*Mary Anderson made a motion that the process of transferring within budget lines cease starting whenever it was best for the Financial Administrator. Mr. Janvrin seconded the motion. Motion passed 6 aye:1 nay:2 abstentions.*

### III. NEXT MEETING: WEDNESDAY DECEMBER 3, 2014

### IV. ADJOURNMENT

*At 8:40 PM, Mary Anderson made a motion to adjourn. Gene Cordes seconded the motion. Motion passed 8:0.*

Respectfully submitted by, Susan Perry, Budget Committee Secretary

Committee approved on December 3, 2014

November 19, 2014

**Fremont School District  
Grants FY15**

	FY15- Grant Fund as voted	Adjustments during FY15 to actual	FY15 Grant Fund Revised
IDEA	\$110,000.00		\$110,000.00
REAP	\$42,793.00	-\$14,148.00	\$28,645.00
Title2A	\$15,934.00	\$6,127.15	\$22,061.15
Title1A	\$40,794.00	\$7,352.84	\$48,146.84
Title 1A Focus School		\$9,793.50	\$9,793.50
Title 1A Focus Setaside		\$2,895.00	\$2,895.00
	\$209,521.00	\$12,020.49	\$221,541.49
<b>As of 11-18-14</b>			

Ellis School Long Range Facility Planning  
October 10, 2013 by Scott Brown

Based on the age and condition of equipment and building materials I will attempt to prioritize the replacement dates of items that might reach their potential life expectancy before a catastrophic failure is imminent.

Equipment or material:	Date placed in Service	Condition	Replacement Date	Cost
Univex Food Mixer	1980	Good	2016	\$ 3,000
Blodgett Kitchen Oven	1984	Good	2016	\$ 3,194
Blodgett Kitchen Oven	1988	Good	2018	
Hobart Dishwasher	1988	Fair	2018	\$ 7,500
Hobart Meat Slicer	1988	Good	2018	
Propane Water Heater	2005	Good	2020	
Roofs on 2 Modular Buildings	2001/2003	Fair	2015	
Trane Air Handling Unit	1988	Good	2018	
Trane AC Rooftop Unit	1991	Good	2016	\$ 45,000 - AC unit
Boss Air Ventilator	2004	Good	2024	
Tech AC Cooling Unit	2011	Good	2021	
Underground Oil Tank	1988	Good	2018	
(6) Trane Unit Ventilators	1988	Good	2020	
(2) EX Air Heat Recovery Units	1991	Good	2016	
(3) Electrical Sub Panels	1973	Fair	2017	
(2) Electrical Sub Panel	1966	Fair	2015	
(1) Electrical Sub Panel	1950	Fair	2015	
Merlin Magix Phone System	2003	Good	2019	
2-Way Radio Base Console	2004	Fair	2015	
Simplex Fire Alarm Panel	2005	Good	2019	
Scoreboard in Gym	2000	Good	2020	
MC300 Telecore PA	2008	Good	2019	
Security Console	2013	Great	2023	
Sewage Pumps	2004	Good	2019	
Fire Pump	2004	Good	2024	
Water Pump	2009	Good	2015	
Fire Water Pump	2009	Good	2019	
(2) Well X-trol water tanks	1996	Fair	2016	\$ 4,200
(2) Well X-trol Water tanks	2009	Good	2029	
Nobles Auto-scrubber	2001	Good	2016	\$ 7,000
Nobles Auto-Scrubber	2005	Good	2020	
Typhoon-Wet Vac	2005	Good	2016	\$ 800
IDS Rotary Scrubber	2005	Fair	2015	
(2) Back Pack Vacuums	2005	Good	2020	

(*) Upright Vacuums	2007-08	Fair	2015
(1) Upright vacuum	2011	Good	2018

Structural:

Roof	2005	Good	2025
Wood trusses	1950-1988	Fair - Good	UNK.
Steel Roof Deck	1988-2005	Good	UNK
Brick Clad Outside	1950-2005	Fair - GOOD	UNK
Windows in Addition	2005	Have leaked	2020
81 slide windows	2013	Great	UNK
Wood Frame windows	1986-1988	Good	2022
Aluminum Upper Windows	1998-2002	Good	2028
Outside Paint	1988 / 2000	Fair/Good	2015 <i>this year</i>
Carpet in Library	1988	Fair	2015
Carpet in Admin Offices	2005	Fair	2015
Carpet in Modulares	2001	Fair	2015
Tile floor in Gym	1973	Fair	2016
Tile floor in Jr. High Bathrooms	1973	Fair	2016
Quarry Tile in Lobby and Kitchen	1988	Good	2028
Tile Floors in Rooms 100 wing	1966	Good	2016
Tile Floors in 400 wing	1988	Good	2018
Tile floors in 200 wing	1966/88	Fair/Good	2017
Tile Floors in 300 wing	1973	Fair/Good	2016
Driveway/ Parking Lots	2005	Good	2020
Playground Equipment	2005	Good	UNK.
Athletic Field/ Irrigation	2005	Good	UNK.

## Fremont School District PROJECTED REVENUE FY15-16

Account Number / Description	1 Year Prior Revised 7/1/2014 - 6/30/2015	FY 15- 16 PROJECTED 7/1/2015 - 6/30/2016	+/- \$ CHANGE	+/- % CHANGE
1. 10-1111-4000-00-00000 LOCAL - DISTRICT ASSESSMENT	(8,212,882.00)	(8,779,256.93)	(566,374.93)	6.90 %
2. 10-1311-4000-00-00000 LOCAL - PRESCHOOL TUITION	(15,450.00)	(15,450.00)	0.00	0.00 %
3. 10-1510-4000-00-00000 LOCAL - EARNINGS ON INVESTMENT	(120.00)	(120.00)	0.00	0.00 %
4. 10-1990-4000-00-00000 LOCAL - MISCELLANEOUS	(33,000.00)	(50,000.00)	(17,000.00)	51.52 %
5. 10-1990-4000-10-00000 LOCAL - IMPACT FEES	(60,000.00)	(15,000.00)	45,000.00	(75.00)%
6. 10-3110-4000-00-00000 STATE - EDUCATION GRANT	(1,683,848.65)	(1,683,848.65)	0.00	0.00 %
7. 10-3111-4000-00-00000 STATE- EDUCATION TAX	(841,615.00)	(841,615.00)	0.00	0.00 %
8. 10-3210-4000-00-00000 STATE - SCHOOL BUILDING AID	(77,253.00)	0.00	77,253.00	(100.00)%
9. 10-3230-4000-00-00000 STATE - CATASTROPHIC AID	(30,096.00)	(25,000.00)	5,096.00	(16.93)%
10. 10-4580-4000-00-00000 FEDERAL - MEDICAID	(55,000.00)	(55,000.00)	0.00	0.00 %
11. 10-5300-4000-00-00000 USE OF FUND BALANCE	(477,500.18)	0.00	477,500.18	(100.00)%
12. 21-1611-4000-00-00000 LOCAL - SCHOOL LUNCH PROGRAM	(133,800.00)	(134,000.00)	(200.00)	0.15 %
13. 21-3260-4000-00-00000 STATE - CHILD NUTRITION	(1,900.00)	(2,000.00)	(100.00)	5.26 %
14. 21-4560-4000-00-00000 FEDERAL - CHILD NUTRITION	(35,000.00)	(35,000.00)	0.00	0.00 %
15. 22-1100-4000-14-40043 TITLE I 13-14 REVENUE	(6,932.84)	0.00	6,932.84	(100.00)%
16. 22-4100-4000-14-03614 REAP 13-14 REVENUE	(459.00)	0.00	459.00	(100.00)%
17. 22-4200-0000-00-99999 FY16 GRANT REVENUE	0.00	(196,186.00)	(196,186.00)	---
18. 22-4310-4000-00-46036 REAP 14-15 REVENUE	(28,186.00)	0.00	28,186.00	(100.00)%
19. 22-4520-4000-00-40197 FY14-REVENUE-TITLEIA FOCUS	(9,793.50)	0.00	9,793.50	(100.00)%
20. 22-4520-4000-00-50043 TITLEIA - 14-15 REVENUE	(41,214.00)	0.00	41,214.00	(100.00)%
21. 22-4530-4000-00-52619 IDEA FY14-15 REVENUE	(110,000.00)	0.00	110,000.00	(100.00)%
22. 22-4530-4000-00-54832 TITLE2A FY14-15 REVENUE	(21,200.00)	0.00	21,200.00	(100.00)%
23. 22-4532-4000-13-00000 TITLE IIA 12-13 REVENUE DOE#xxxxx	(861.15)	0.00	861.15	(100.00)%
<b>GRAND TOTAL</b>	<b>\$(11,876,111.32)</b>	<b>\$(11,832,476.58)</b>	<b>\$43,634.74</b>	<b>(0.37)%</b>