

**Approved 06/30/2016**

**I. CALL TO ORDER** at 6:40 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Neal Janvrin, Roger Barham and Gene Cordes; Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

**II. ANNOUNCEMENTS**

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. Tax bills are due on Friday July 1, 2016. The Collector is open 9:00 am to 12 noon that day.
3. Summer hours are in effect for the Town Clerk Tax Collector. The office is CLOSED on Mondays through September 5, 2016.
4. During the week of July 4<sup>th</sup> the Town Clerk Tax Collector will have REDUCED hours. The office will be closed on Monday July 4 and Friday July 8; and will have reduced hours the rest of the week as follows: Tuesday July 5 from 7:30 am to 12 noon; Wednesday July 6 from 12 noon to 5:00 pm; and Thursday July 7 from 12 noon to 5:00 pm.

**III. LIAISON REPORTS**

06/21/2016 Energy Committee – Cordes reported on the meeting of Tuesday night with a brief agenda. The agenda was focused on the information shared with a solar energy company regarding a possible installation. Roger provided the Committee with some plans. Their next meeting is in August, no meeting in July. They are reviewing their purpose and to see what they will do going forward.

06/22/2016 Board of Selectmen – Barham recapped the Public Hearing of last evening indicating that the final disposition was designation of Shirkin Road (west of Beede Hill Road); Loon Way, Squire Road, and Paradise Drive as Emergency Lanes. There was some discussion about Shirkin Road activity as well.

Janvrin stated that the ZBA is not meeting next week, and their next regular meeting is in July.

**IV. APPROVAL OF MINUTES**

Janvrin moved to approve the minutes of 16 June 2016. Barham seconded and the vote was approved 3-0. Barham moved to approve the minutes of 22 June 2016. Janvrin seconded and the vote was approved 3-0.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input – Bob Goodman introduced himself to the Board, who is running for Senate District 23 as a Republican. He said there are four candidates in that race.

7:00 pm Department Heads - None

**VI. OLD BUSINESS**

1. The Town is currently undergoing a routine audit by NHRS. Additional backup information on several more employees (years of timesheet copies and spreadsheets) has been requested and the field audit is on July 12<sup>th</sup>.
2. Carlson explained to the Board that the Plante cemetery deed needed to be signed again due to complaints from the Registry about information. Members signed this deed for the third time to meet Registry “standards” for four (4) lots in the new Section B of Leavitt Cemetery.

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A deed also had to be signed for Jean Flood for lot 20 in the new Section A at Leavitt (swapping out for previously issued Lot 18 in Leavitt). This is being corrected due to a lot layout issue. Members signed this deed.

**VII. NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest. Motion was made by Barham to approve the accounts payable manifest in the amount of \$49,726.43 for the current week dated 24 June 2016. Janvrin seconded and the vote was approved 3-0.

2. Selectmen reviewed the abatements processed by Assessors and Cordes read aloud the following determinations made by the Town's Assessors:

07-001	Joshua Yokela	16 Tibbetts Road	recommend approval of \$18,700
reduction in value based on updates to the property card and adjustments to the quality and condition along with functional layout.			
07-037	John Hennelly Trust	29 Riverside Drive	recommend approval of \$24,100
reduction in value due to condition adjustments and minor corrections			
07-117.004	William & Brooke Knickles	100 Riverside Drive	recommend approval of \$83,900
reduction in value due to a review of market data and site adjustments			
03-029	Doucette Trust	288 Main Street	recommend approval of \$7,700
reduction in value due to corrections to the sketch and review and corrections to listing data			
07-003	Philip Orlando	24 Tibbetts Road	recommend approval of \$6,200
reduction in value due to adjustments			
07-028	Philip Orlando	L/O Tibbetts Road	recommend approval of \$3,100
reduction in value due to coding corrections			
07-103.00B	Robert Pepin	5 Beach Street	recommend approval of \$32,600
reduction in value due to coding corrections and adjustments to listing information and sketch			
03-169.060.001	Palen Family Trust	124 Whittier Drive	recommend approval of \$1,600
reduction in value due to listing corrections			

Janvrin moved to approve the eight abatements as read by Cordes based on the Assessor's recommendation for corrected values. Barham seconded and the vote was approved 3-0. The forms were circulated for Board signature.

02-105.004	John & Mary Lovely	7 Kirsten's Landing	recommend denial based on no evidence of incorrect value submitted
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Based on the Assessor's recommendation, Barham moved to deny this abatement. Janvrin seconded and the vote was approved 3-0.

3. Selectmen reviewed the folder of incoming correspondence.

4. For Barham's benefit, Carlson explained the Inventory Form, and the Town Meeting vote some years ago to discontinue its use. Annually the Town has to certify to NH DRA whether or not we will use the form for the ensuing tax year. Motion was made by Janvrin to execute the form indicating Fremont will not use the PA-28 Inventory of Taxable Property Form for 2017. Barham seconded and the vote was approved 3-0.

5. Selectmen reviewed the OHRV grant paperwork submitted by Chief Twiss for the ensuing fiscal year (through June 30, 2017) in the amount of \$3,780. Motion was made by Barham for the Town to authorize Chief Jon Twiss to enter into a contract with the State of NH on behalf of the Town of Fremont as it relates to OHRV Law Enforcement Grant applications through the NH Fish and Game Department. Janvrin seconded and the vote was approved 3-0.

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6. Selectmen reviewed two Eversource/PSNH Petition and Pole Licenses #65-0564 for a pole on North Road and #65-0565 for a pole Riverside Drive/Pine Street. Janvrin moved to approve Eversource/PSNH Pole Licenses #65-0564 for a pole on North Road and #65-0565 for a pole Riverside Drive/Pine Street. Barham seconded and the vote was approved 3-0.

7. Selectmen reviewed an Intent to Cut for parcel 05-008 owned by Matthew Jensen, which is a backland parcel off Shirkin Road. The landowner plans to use the rangeway to access the land, and a plat of this area is on file with the Town. Motion was made by Barham to approve the Intent as presented for parcel 05-008 owned by Matthew Jensen. Janvrin seconded and the vote was approved 3-0.

### VIII. WORKS IN PROGRESS

1. Currently the Town is in need of members and alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative. There are also Fremont openings on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

2. Selectmen discussed the posted summer schedule to recap. This includes a regular meeting next Thursday June 30, 2016; and meetings on Tuesday July 12 and Thursday July 28, 2016.

Cordes suggested members consider their quarterly check-ins with the Board's supervisees regarding evaluations. If needed a meeting will be posted for July 21, 2016 as members felt they would be available that night.

Janvrin asked about any further progress on the well at the Safety Complex, and with none made yet, he offered to make some calls. Carlson will get the info to him.

For the public watching in, Cordes highlighted that the continuation of the June 16<sup>th</sup> Board meeting happened this past Tuesday June 21<sup>st</sup> and included about 15 minutes for the liability insurance agenda item. The questions asked last Thursday night had been answered, and the Board reviewed that information. He reported that the Board had decided to accept the Primex proposal and the Town is now moving to get those coverages in place for July 1, 2016.

### IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be a work session, to be held on Thursday June 30, 2016 at 6:30 pm.

### IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Barham to adjourn the meeting at 7:43 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator