

I. CALL TO ORDER at 7:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson, Substitute Building Inspector Gene Perreault, and Contracted Assessor Scott Marsh (MRI). All rose for the Pledge of Allegiance.

The Board took up their first appointment with Scott Marsh to begin the meeting. He is the Town's Contract Assessor from MRI and came to review the assessing proposals. He discussed the general assessing services (the same type of services they have provided to the Town over the past 10 years); and then reviewed the option of quarterly reviews.

There was discussion and comparisons between the cyclical review process and the fifth year revaluation (statistical update) process. Carlson highlighted that the money in the Revaluation Capital Reserve Fund could be used to fund the sums above the operating budget, which can be separated out from the proposal. The cost in 2020 for the revaluation portion is \$38,000 which is comparable to the \$39,500 paid in 2015 and there are other considerations moving ahead including what the State will do with the revaluation standard mandates.

Marsh answered additional questions and there were pros and cons discussed of each methodology. The quarterly reviews would be a new service for Fremont, and would keep data more freshly updated for the fifth year recertification cycle.

Barham moved to accept MRI's proposal for general assessing services and a cyclical revaluation service, concluding in the 2020 revaluation process, for a total cost of \$151,620 (\$2,660 monthly) for the ensuing 57 month period from July 1, 2016 through March 31, 2021. Janvrin seconded and the vote was unanimously approved 3-0.

MRI will have a contract prepared for the voted services and submit it to the Town and NH Department of Revenue for review. Marsh stated that the NH DRA has 10 days to review the contract. The Board thanked Marsh and he left the meeting at approximately 7:30 pm.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. Ellis School Field Day will be held at the Town's ballfields on Friday June 10, 2016 (Raindate Monday June 13, 2016) and the fields will be closed for the day while events are held.
3. Tax bills are due on Friday July 1, 2016. The Collector is open 9:00 am to 12 noon that day.
4. During the week of July 4th the Town Clerk Tax Collector will have REDUCED hours. The office will be closed on Monday July 4 and Friday July 8; and will have reduced hours the rest of the week as follows: Tuesday July 5 from 7:30 am to 12 noon; Wednesday July 6 from 12 noon to 5:00 pm; and Thursday July 7 from 12 noon to 5:00 pm.
5. Summer hours for the Town Clerk Tax Collector begin the week of June 20th. The office will be CLOSED on Mondays beginning June 20, 2016.
6. Dog licenses are now overdue and fines will begin shortly. The Board will sign the unlicensed dog warrant next week.

III. LIAISON REPORTS

Barham reported on the site walk held on Friday June 3rd at the PJP Gravel Pit on Main Street, in follow-up to last week's Planning Board meeting. It was attended by the Town Engineer, PJP Engineer Bill Gregsak, Roger Barham, Bob Meade and Jack Karcz; and Owner Darlene Olson. He reported that there was consensus on what was to be disturbed land and what would be reduced to get into compliance with the 5 acre area.

Cordes reported on his meeting, also Friday June 3rd, with a solar company representative regarding options at the Safety Complex for additional solar generation under a power purchase agreement. This led to discussion about the options there as well as work that would be needed to repair the roof before additional panels are placed.

06/07/2016 Safety Committee – Carlson reported that the group met at noon at the Highway Shed, reviewed several pending items and updated all completed items from the next meeting. Many outstanding items had been completed from the last meeting.

IV. APPROVAL OF MINUTES

Motion was made by Janvrin to approve the minutes of 02 June 2016 as amended to include that Janvrin seconded the motion outlined in New Business Item 5. Barham seconded and the vote was approved 3-0.

V. SCHEDULED AGENDA ITEMS

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. The Board briefly discussed preparation for the Shirkin Road public hearing. This will be done next week.

2. Cordes read aloud the list of Memorial Day thank you letters to include: Leon Holmes Jr, Leon Holmes Sr, Michael Holmes, Jackson Rowell, Ray Perreault, Paige Perreault, TJ King, Erica Smith, Dick Burleigh, Nick & Eileen Ferro, Bruce White, Jamie Thompson, Peter Thompson, Connor Ryan, Noah Tapley, Fran & Cindy Wells, Tom Ryan, Rowan Schwartz, Amanda Arsenault, Connie & Amber Bailey, Mark Bowerman, Hunter Ryan, Fremont Garden Club, Fremont Parks & Recreation, Police and Fire Rescue Departments, Ellis School, Mary Anderson, Mary Jo Holmes, Bill & Connie Dolloff, The Grace Notes, Jackson Rowell, VFW Post 4479 and American Legion Post 90.

The Board also made special note of the work done by Jeanne Nygren and Heidi Carlson for the event.

3. Cemetery Coordinator job description – Carlson had prepared a new job description based on the Town's needs and discussion from last week. A copy was circulated for Board review; and Carlson went upstairs to make copies of the insurance proposal comparison spreadsheet.

Board members reviewed the job description and upon returning to the meeting, Carlson explained that she met with the Cemetery Trustees at their meeting of Tuesday June 7, 2016 and they had accepted the job description and rate of pay. After review by all members, Janvrin moved to adopt the job description for Cemetery Coordinator at \$12.00 per hour. Barham seconded and the vote was approved 3-0.

The Board took a five minute recess at approximately 8:30 pm.

2. Currently the Town is in need of members and alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative. There are also Fremont openings on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 9:00 pm motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Barham seconded and the roll call vote was approved: Cordes – yes; Barham – yes; Janvrin – yes.

At 9:10 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was approved: Cordes – yes; Barham – yes; Janvrin – yes.

Janvrin moved to authorize Heidi Carlson to move ahead with a conditional offer to Michael Malloy for a Town buildings maintenance position, and then begin the background check, if the conditional offer is accepted. Barham seconded and the vote was approved 3-0.

The next regular Board meeting will be a work session, to be held on Thursday June 16, 2016 at 6:30 pm. A meeting will likely be posted for Tuesday evening as soon as confirmation is received on when Bob Meade could meet, or when the insurance companies can attend.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 9:20 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator